ezylock

WELCOME TO THE FUTURE

Smart lock initialization manual

SUMMARY

1. First Steps 3
1.1. Configuring your account 3
1.2. Initializing a new lock 3
1.3. Inputing Data 5
1.4. Setting up connectivity 6
2. Activating the lock 8
2.1. Confirming initialization 8
2.2. Initialization errors 9
2.3. Factory settings 10
3. Lock usage 10
3.1. Access codes 11
3.2. Locking the door 11
3.3. Special codes 11
4. Battery status level 13

1. First Steps

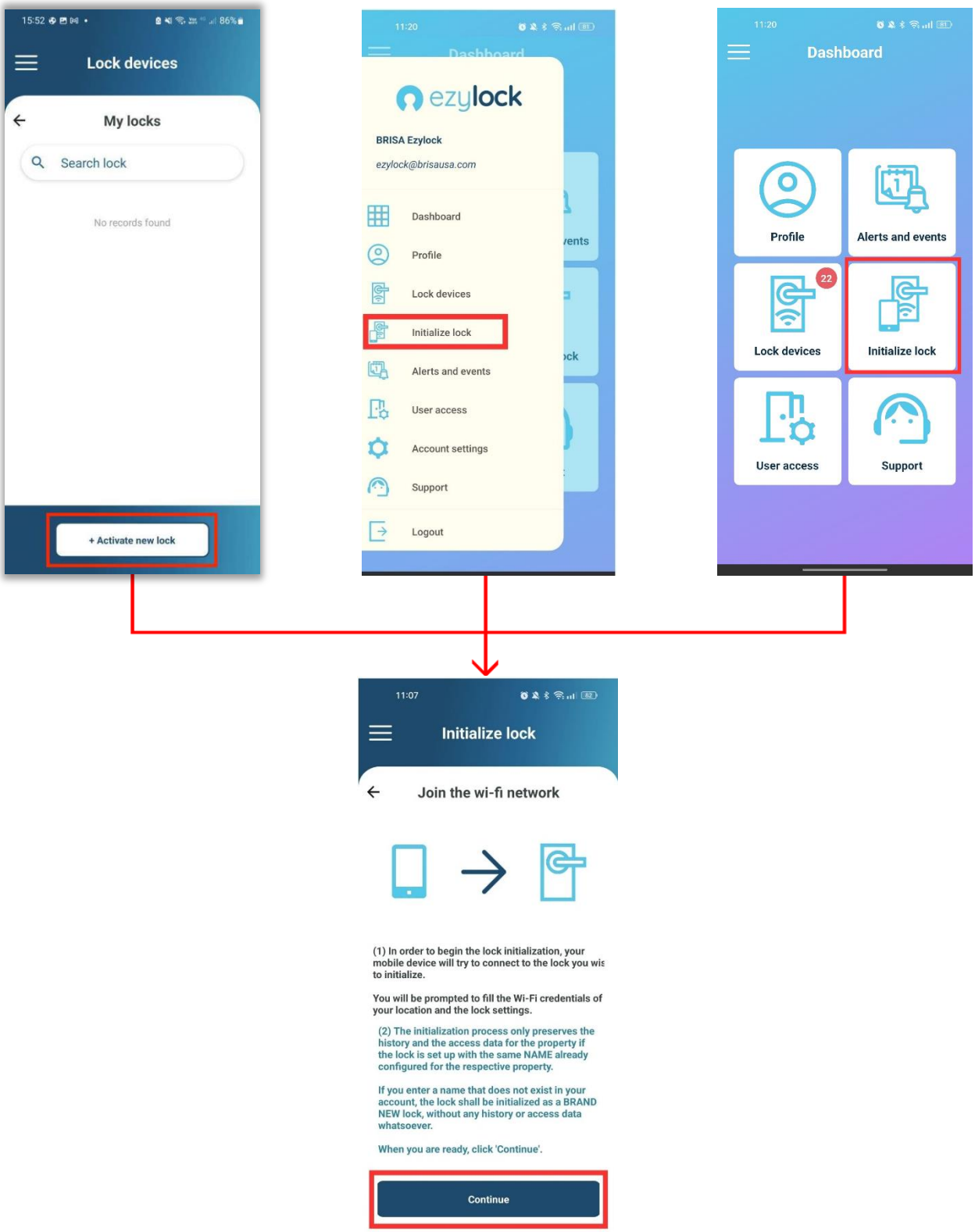
Prior to the initialization process, make sure the lock is properly installed (see installation manual) and only insert the batteries before starting this process. Follow the illustrations below to guide you through the following steps

1.1. Configuring your account

Prior to initialization, it's crucial to have the Ezylock Remote Management® app installed on your phone and an active subscription with Ezylock®, as they enable remote management of locks and user access. If you don't have a subscription yet, you can sign up by visiting www.ezylock.com/ezylock, clicking 'Register Now,' and following the instructions provided. Remember to add a valid credit card to unlock full access to all our features.

1.2. Initializing a new lock

After downloading the **Ezylock Remote Management**® app, sign in using your credentials. Prior to initializing the new lock, ensure that your cellphone WiFi network is available. To begin, either tap the **Initialize Lock** button found in the left side menu or on the Dashboard. Alternatively, you can choose the **+ Activate new lock** button under the **locks** list tab. Once selected, carefully read the information message regarding the lock's connection, then proceed by clicking **Continue**.

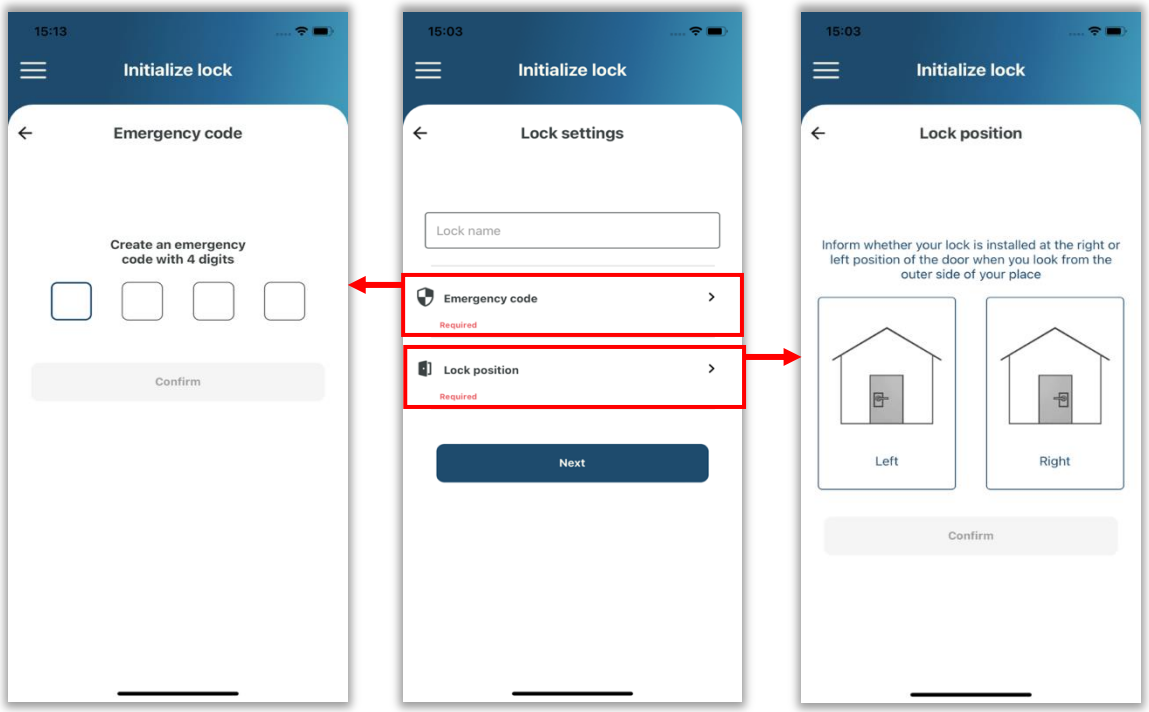

Lock devices
My locks
Search lock
No records found
+ Activate new lock
ezylock
BRISA Ezylock
ezylock@brisausa.com
Dashboard
Profile
Lock devices
Initialize lock
Alerts and events
User access
Account settings
Support
Logout
Dashboard
Profile
Alerts and events
22
Lock devices
Initialize lock
User access
Support
Initialize lock
Join the wi-fi network
(1) In order to begin the lock initialization, your mobile device will try to connect to the lock you wis to initialize.
You will be prompted to fill the Wi-Fi credentials of your location and the lock settings.
(2) The initialization process only preserves the history and the access data for the property if the lock is set up with the same NAME already configured for the respective property.
If you enter a name that does not exist in your account, the lock shall be initialized as a BRAND NEW lock, without any history or access data whatsoever.
When you are ready, click 'Continue'.
Continue

1.3. Inputing Data

On the following screen, provide the following information for the lock's setup:

- Lock Name: Enter a name for the lock, chosen freely by you.
- Emergency Code: Input the emergency code for the lock.
- Lock Position: Indicate whether the lock is installed on the left or right side of the door when viewed from outside the property.

Once you've filled in the details, review them carefully. Then, click **Next** to proceed.



1.4. Setting up connectivity

Select one of the following choices to setup your locks connection:

- *Offline:* the lock will not be managed by the **Ezylock**® platform and it will only be unlocked by the emergency code.
- *Wi-fi:* the lock will communicate with the **Ezylock**® platform by only using the wi-fi network provided by the user.
- *Mobile:* the lock will communicate with the **Ezylock**® platform by only using a 4G network.
- *Wi-fi and mobile:* the lock will communicate with the **Ezylock**® platform by primarily using the wi-fi network provided by the user. The 4G network will only be used in case there is no wi-fi network available.

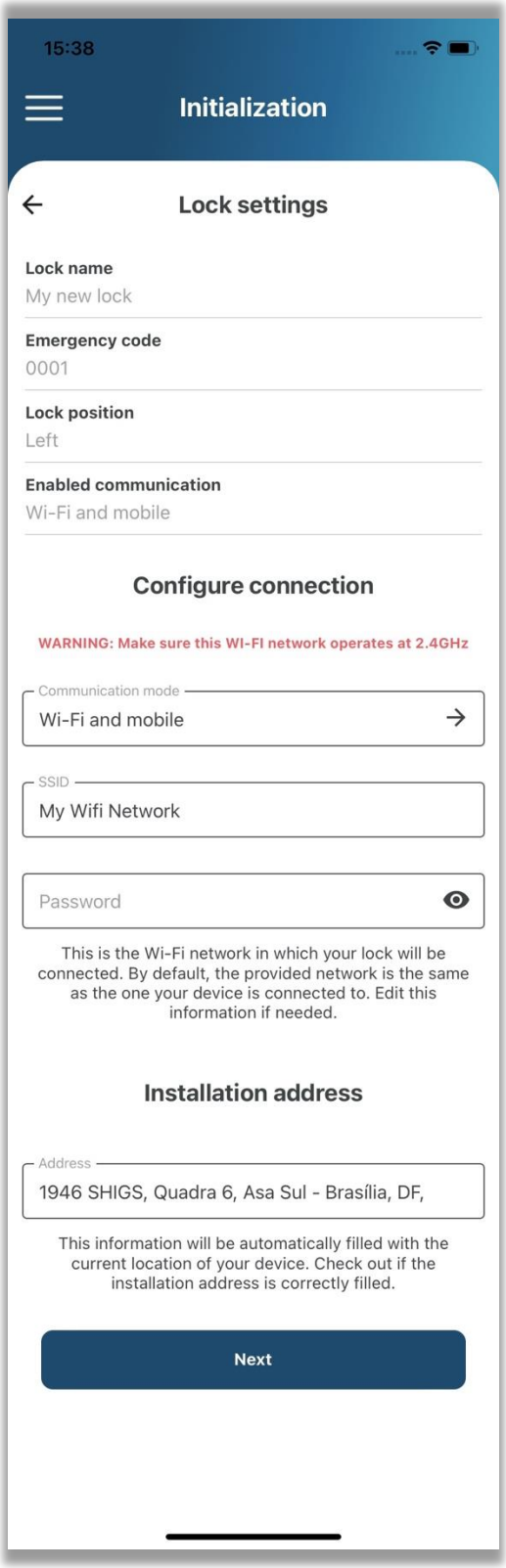
OBS: Check if mobile connection option is available for your lock.

For the Wi-Fi or Wi-Fi and mobile options, follow these steps:

SSID and Password: Carefully enter the SSID (name) of your Wi-Fi network and its password. Ensure that you select a Wi-Fi network operating at 2.4 GHz frequency, as the lock only connects at this frequency.

Automatic Address: The lock installation address will be automatically populated based on the device's GPS information. Please review this information to ensure its accuracy. If necessary, you can edit the address.

Once you've entered the Wi-Fi details and confirmed the address, proceed by clicking **Next** to continue.


15:38
Initialization
Lock settings
Lock name
My new lock
Emergency code
0001
Lock position
Left
Enabled communication
Wi-Fi and mobile
Configure connection
WARNING: Make sure this WI-FI network operates at 2.4GHz
Communication mode
Wi-Fi and mobile
SSID
My Wifi Network
Password
This is the Wi-Fi network in which your lock will be connected. By default, the provided network is the same as the one your device is connected to. Edit this information if needed.
Installation address
Address
1946 SHIGS, Quadra 6, Asa Sul - Brasília, DF,
This information will be automatically filled with the current location of your device. Check out if the installation address is correctly filled.
Next

2. Activating the lock

Before proceeding to the next step and clicking on 'Next,' please insert four double A batteries into the lock. This will power on the device. Once the batteries are inserted, you'll notice the lock emitting three short beeps, accompanied by a blinking white LED light. Please wait for the lock to emit a long beep and for the LED light to change its color to blue before proceeding to the next step."

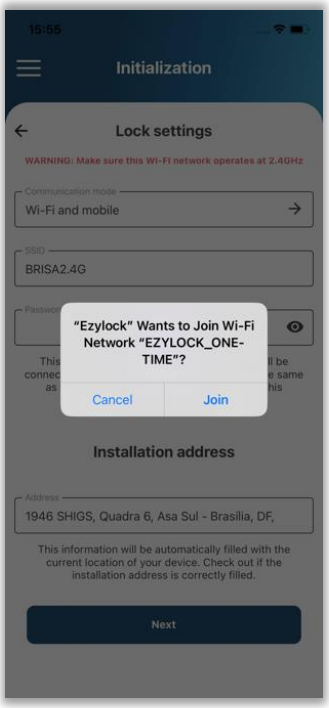
If you take more than 3 minutes the lock will enter *sleep-mode* and turn off its lights. If it happens touch the keyboard and the process will restart automatically.

2.1. Confirming initialization

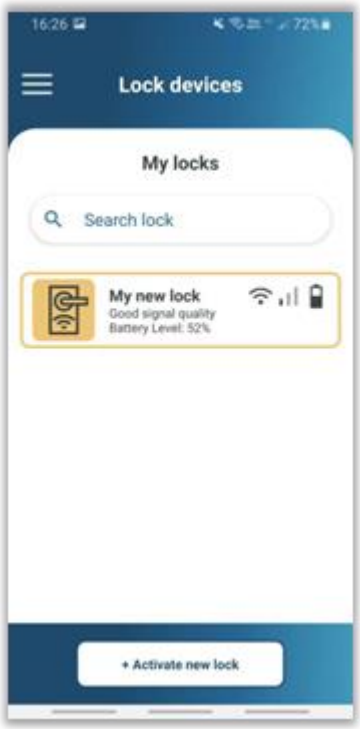
After verifying that the LED below the numeric keyboard is blinking a blue light:

1. Confirm all the information is correct and press **Next**
2. After continuing, you will be prompted to a pop-up message where you will confirm to connect to the “EZYLOCK_ONETIME”) network provided by the lock. Click on **Join**
3. After confirming, the lock will emit three beeps, and shortly after, the white LED light will start blinking. Subsequently, the lock will emit three more beeps, and the light will change to blue. The screen will then indicate that the lock has been successfully initialized.
4. Wait a few instants until the initialization is validated.

If the initialization was successful:



- The lock will emit three short beeps, and the LED will then turn off
- The app will notify the success or failure of the initialization and will open the locks list. If the new lock is successfully initialized it will be featured in the list.



2.2. Initialization errors

In the case the app is not able to validate the initialization, perform the following steps:

1. Open Dashboard -> Lock devices: See if the initialized lock is featured in the locks list. If it is featured, then the initialization is already completed.
2. Check the website in the section Locks -> Locks List: See if the initialized lock is featured in the locks list. If it is shown, then the initialization was successful.
3. Check if the domestic wi-fi network credentials were correctly inserted.

The lock will try the connection to the domestic wi-fi network in the case of *Wi-fi* or *Wi-fi and mobile* connectivity. If the lock did not successfully initialize, it will go back to its initial state as if the batteries were firstly placed. In that case go back to step 2.1

2.3. Factory settings

To return the lock to the original factory settings contact our support service by e-mail at support@ezylock.com.

3. Lock usage

By default, the numeric keypad of the lock will remain off. To activate it, just gently touch the lock panel. After tapping, the keyboard will remain lit for 10 seconds.

3.1. Access codes

Before entering any code, touch the keypad to activate the lock

- If the code is correct, the lock will emit a sequence of three short beeps, increasing in frequency, accompanied by a blinking green light, indicating that the lock is now unlocked. Simply push the door to open.
- If the code is incorrect, the lock will emit three short beeps with the same frequency, accompanied by a blinking red light, indicating that the lock remains locked

3.2. Locking the door

If you are facing the lock from the outside, insert the special code 0* to instantly lock the door when it is properly closed. With the proximity sensor installed, the lock will emit three short beeps, increasing in frequency, and blink a green light upon successful locking when the door is closed. Without the sensor, it will emit three long beeps accompanied by a red light if the door is open after locking. If the sensor is not installed, the lock will only emit a short beep after locking the door.
If you are inside, simply turn the deadbolt knob to lock the door instantly.
If you're using the proximity sensor, closing the door will automatically lock it.

3.3. Special codes

Special codes are registered and customized on the Web Portal and are applicable to all locks registered in the account. These codes are numeric passwords intended to log activities conducted within the environment secured by the lock. Examples of activities include (but are not limited to):

- Gardening.
- Swimming pool cleaning.
- Receiving orders.
- Room cleaning.
- And more.

Special codes denote activities that have occurred and are registered on the system as lock events, but they do not directly open the lock.. A special code has the following structure: # + **[numeric code]**, where the **[numeric code]** has the same length as the account's codes.

4. Battery status level

The battery status will be displayed on the system after each lock synchronization, appearing next to the date/time field when:

battery level being between 70% and 100%

battery level being between 20% and 69%

battery level being between 0% and 19%

IMPORTANT: When the battery level drops below 20%, the system will trigger a low battery event. This event can be customized to notify specific users about the situation.